



Supplemental/Bid Bulletin No. 1
14 February 2024

PUBLIC BIDDING No. 24-012-3

SUPPLY AND DELIVERY OF PAPER SHREDDER
FOR THE PROCUREMENT SERVICE (PS)

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-Bid Conference** held on **07 February 2024**.

I. AMENDMENT

NO	REFERENCE	BASES FOR AMENDMENT
1.	<p>SECTION III ITB Clause 5.3 Page 21</p> <p>xxx</p> <p>For this purpose, contracts similar to the Project shall be:</p> <p>a. Those contracts that are classified as, or similar <i>but not limited to</i>, those listed under Section VIII. Annex "K": Office Equipment/<u>IT Products</u>.</p> <p>xxx</p>	<p>To diversify the requirements for contracts similar to the project. The amendment of this provision/requirement is applicable for this project only.</p>
2.	<p>SECTION III ITB Clause 20.2 Page 22-23</p> <p>xxx</p> <p>For purposes of Post-qualification, hard copy of the following document(s) shall be required:</p>	<p>To amend the mode of submission of Post-qualification documents and supplement the provision for the submission of the product sample.</p>

A. The Following document(s) shall be submitted through the E-Bidding facility of the Modernized PhilGEPS upon receipt of the Notice of S/LCB:

1. Latest Income Tax Returns for the year 2022 (BIR Form 1701 or 1702).
2. For the purpose of this bidding, prospective bidders shall submit their Latest Value Added Tax Returns (2550Q) or Percentage Tax Returns (Form 2551Q) covering the last six (6) months prior to the Opening of Bids.

The income tax and business tax returns stated above should have been filed through the Electronic Filing and Payment System (EFPS). However, exceptions issued by the BIR are recognized subject to validation and verification.

3. Proof of completion of the SLCC as identified in the Statement of SLCC, which shall be a verifiable copy of the **Contract, Purchase Order or Framework Agreement**, and any of the following documents:

- (a) Corresponding Sales Invoice/s;
- (b) Official Receipt/Cash Receipt/Collection Receipt; and
- (c) Certificate of Completion/Certificate of Acceptance.

B. Physical submission of the following:

- ~~4~~1. Product sample and other evidence of the bidder's statement of compliance with technical specifications, as required under Section VII. Technical Specifications.

In case the PhilGEPS Certificate of Registration or any documents listed under its Annex A has expired after the bid opening, the bidder is required to

	<p>submit the said documents anytime during the post-qualification stage.</p> <p>NOTE: Documents submitted during post-qualification as part of the post-qualification documents must be certified by the authorized representative to be true copy/ies of the original.</p>	
<p>3.</p>	<p>Section VI Schedule of Requirements Page 32</p> <p>xxx</p> <p>2. Delivery Period:</p> <p><u>For the first delivery, within twenty-five (25) calendar days (CD) upon receipt of first Call-Off;</u></p> <p><u>Succeeding deliveries,</u> within fifteen (15) calendar days (CD) upon receipt of <u>each</u> Call-Off.</p> <p>xxx</p>	<p>To give ample time to the bidder to deliver the item.</p> <p>Please refer and use Appendix 1 for the Compliance with the Schedule of Requirements.</p>

II. CLARIFICATION/S

The Procurement Service-Department of Budget and Management (PS-DBM), Bids and Awards Committee hereby clarify prospective bidders' concerns and queries:

ITEM	CONCERN	REFERENCE	CLARIFICATION/ RESOLUTION
OFFICE WAREHOUSE INC.			
1	The bidder requested to include the IT products as additional contracts similar to the project.	<p>SECTION III ITB Clause 5.3 Page 21</p> <p>xxx</p> <p>For this purpose, contracts similar to the Project shall be:</p>	Please refer to the above Amendment.

		<p>a. Those contracts that are classified as, or similar <i>but not limited to</i>, those listed under Section VIII. Annex "K": Office Equipment.</p>	
2	<p>The bidder requested to amend the original delivery schedule to:</p> <p>For the first delivery, within twenty-five (25) calendar days (CD) upon receipt of first Call-Off;</p> <p>Succeeding deliveries, within fifteen (15) calendar days (CD) upon receipt of each Call-Off.</p>	<p>Section VI Schedule of Requirements Page 32</p> <p>xxx</p> <p>2. Delivery Period:</p> <p>Within fifteen (15) calendar days (CD) upon receipt of Call-Off</p> <p>xxx</p>	<p>Please refer to the above Amendment.</p>
3	<p>The bidder requested to ammend the requirement for the in-house test with total shredding time up to seventy-five (75) seconds.</p>	<p>Section VII Technical Specifications Page 36</p> <p>xxx</p> <p>In-House Test:</p> <p>xxx</p> <p>Shred four (4) meters of one (1) ply computer continuous form of size 280mm x 241mm. Measure the time it took from the start of shredding up to finish using a stopwatch.</p>	<p>The Committee hereby clarifies that the original requirement is retained with no further additional provision.</p>

		Total shredding time shall not exceed one (1) minute xxx	
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By Rules, all other related provisions in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Document.

Signature Redacted

JOSEPH P. BALAGTAS

Chairperson, Bids and Awards Committee III

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.

A. FRAMEWORK AGREEMENT LIST
(Indicative Call-Off Schedule)

ITEM DESCRIPTION: PAPER SHREDDER	
MAXIMUM QUANTITY: 300 units	
ITEM NO.	DELIVERY PERIOD AND DELIVERY SITES
1	<p>1. Delivery Sites:</p> <p>a. PS Warehouse, PS Complex, Cristobal St., Paco, Manila b. Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite</p> <p>2. Delivery Period:</p> <p><u>For the first delivery, within twenty-five (25) calendar days (CD) upon receipt of first Call-Off;</u></p> <p><u>Succeeding deliveries,</u> within fifteen (15) calendar days (CD) upon receipt of <u>each</u> Call-Off.</p> <p>3. The exact quantity will be determined in each Call-Off.</p>

I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.

Company Name	Name and Signature of Authorized Representative	Date

